

To: All Members and Substitute Members of
the Overview and Scrutiny - Services
(Other Members for Information)

When calling please ask for:

Kimberly Soane,
Kimberly.soane@waverley.gov.uk

Policy and Governance

E-mail: Kimberly.soane@waverley.gov.uk

Direct line: 01483523258

Date: 12 November 2021

Membership of the Overview and Scrutiny - Services

Cllr Kevin Deanus (Chairman)	Cllr Jenny Else
Cllr Peter Marriott (Vice Chairman)	Cllr Mary Forszewski
Cllr Carole Cockburn	Cllr Ruth Reed
Cllr Christine Baker	Cllr Philip Townsend
Cllr Martin D'Arcy	Cllr Michaela Wicks
Cllr Sally Dickson	

Substitutes

Cllr Michael Goodridge	Cllr Michaela Martin
Cllr Joan Heagin	Cllr Richard Seaborne

Members who are unable to attend this meeting must submit apologies by the end of Monday, 15 November 2021 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - SERVICES will be held as follows:

DATE: WEDNESDAY, 24 NOVEMBER 2021

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

6 COMMITTEE FORWARD WORK PROGRAMME (Pages 5 - 10)

The Services Overview & Scrutiny Committee is responsible for it's work programme.

The Scrutiny Officer to outline the remit of the new committee and introduce a draft work programme.

Committee members will then have an opportunity to highlight their priorities and areas of interest.

Officer contacts:
Mark Mills, Policy Officer - Scrutiny
Tel. 01483 523078 or email: mark.mills@waverley.gov.uk
Kimberly Soane, Kimberly.soane@waverley.gov.uk
Tel. 01483523258 or email: Kimberly.soane@waverley.gov.uk

This page is intentionally left blank

Services Overview & Scrutiny Committee 2021/22

- work programme

Part 1 of 4: Recommendations made

#	Agenda Item	Recommendation	Made to	Agreed?	Details
6.1	Dunstable Park SPD (03/11/2021)	That the report receive an additional proofread and be checked for factual and legal accuracy.	Executive, 9 th November 2021	Pending	Recommendation presented to Executive
6.2	Dunstable Park SPD (03/11/2021)	That the Executive proceed to consultation, subject to the giving consideration to observations and suggestions from individual committee members.	Executive, 9 th November 2021	Agreed	Resolution passed agreeing to respond to comments. Individual responses pending.

Part 2 of 4: Other resolutions

#	Agenda Item	Resolution	Status	Actioned to	Timescale	Details of current status
NOT YET APPLICABLE						

Part 3 of 4: Upcoming items

#	Title	Purpose for scrutiny	Leader Member/Officer	Date for O&S consideration	Date for Executive decision (if applicable)
R1	Asset Management	Receive a verbal update on the progress of implementing this strategy.	Peter David	Standing	N/A
R2	Housing Development Update	To receive an update on the current council housing developments.	Louisa Blundell	Standing	N/A
1	Service Plans 2022 -25	Monitoring the delivery of Service Plans 2022-25	Heads of service	January 2022	TBC
2	Affordable Homes Delivery Strategy 2022 - 25	To review the draft Affordable Homes Delivery Strategy 2022-2025.	Andrew Smith / Esther Lyons	January 2022	April 2022
3	Leisure Services Contract	Review an assessment of management options for the Leisure Service	Kelvin Mills / Tamsin McLeod	January 2022	TBC
4	Economic Development strategy review	Review the Project Initiation Document	Kelvin Mills / Catherine Knight	January 2022	TBC
5	Farnham Museum - service	Receive the results of the consultation	Kelvin Mills / Charlotte Hall	January 2022	TBC
6	Suicide Prevention Action Plan update	Update on the implementation of the plan	Louise Norie	January 2022	N/A
7	Implications of the Environment Bill	Assess how this legislation might impact Waverley	Richard Homewood	January 2022	N/A
8	Carbon Neutrality Action Plan	Update on progress of delivering this plan	Richard Homewood	January 2022	N/A
9	Local Planning Enforcement Plan update	Review proposed updates to the plan	Zac Elwood	January 2022	TBD
10	Project Closure Report on Housing Responsive Repairs and Voids contract procurement.	To review report following former committee's task and finish group on procurement project to ensure all recommendations completed.	Hugh Wagstaff	Jan or March 2022	December 2022
11	Climate Change and Sustainability SPD	Review the Supplementary Planning Document	Zac Elwood	March 2022	TBD

12	Safer Waverley Partnership 2022-23	Review and scrutinise the activities of crime and disorder partnerships and the activities of its partners. This fulfils the requirements of s.19 of the Police and Justice Act 2006.	Andrew Smith / Katie Webb	March 2022	N/A
13	Waverley Safe and Healthy Communities Board	To input and scrutinise the development of a joint Waverley Safe and Healthy Communities Strategy with partners including Health and the Safer Waverley Executive.	Kelvin Mills / Tamsin McLeod / Andrew Smith / Katie Webb	June 2022	July 2022
14	Housing Associations (HAs)	To follow the September 2019 information session, the Committee may wish to invite a representative from a major housing association within the borough to present to the Committee.	Andrew Smith	March 2022	N/A
15	Housing Strategy	To scrutinise and input into the refreshed strategy before it is finalised and approved.	Andrew Smith	March 2022	April 2022
16	ASB PSPO update	To receive an update on the impact of the PSPO in Godalming.	Richard Homewood	June 2022	N/A
17	Cranleigh Leisure Centre new build update	Update on the progress of this project	Kelvin Mills / Tamsin McLeod	June 2022	TBC
18	Planning Improvement Plan	To review the plan	Zac Elwood	TBD	TBD

Part 4 of 4: Task and Finish groups

Subject	Objective	Key issues	Chair	Lead officer	Status	Progress	Target Completion Date
Housing allocations policy	<p>The objective of the review is to confirm that the allocation scheme:</p> <ul style="list-style-type: none"> • is fit for purpose and delivering fair, transparent and efficient access to social housing • reflects current statutory and regulatory requirements, and • reflects local housing need and affordability, and • is managed by team with sufficient resources to administer it effectively 	<ul style="list-style-type: none"> • Does the scheme meet statutory and regulatory requirements? • Who has been successful in accessing social housing? • Do stakeholders understand the scheme? • Does the scheme reflect local housing need? 	Cllr George Wilson, Cllr Michaela Wicks (vice-chair)	Michael Rivers / Mark Mills	In progress	First meeting took place November 4 th	<p>January 2022</p> <p>(The group has requested this be extended to March 2022)</p>

This page is intentionally left blank